## LINTON-STOCKTON SCHOOL CORPORATION BREAKFAST/LUNCH NO-CHARGING POLICY ESTABLISHED JULY 26, 2010

The Linton-Stockton School Corporation has adopted a "NO CHARGE" policy. Due to excessive charging in the past and the enormous amount of time involved in trying to collect these charges, charging of meals by students or adults beginning with the first day of student attendance for the 2010/2011 school year will not be permitted.

Funds must be deposited into a student's meal account prior to breakfast or lunch for that day. It is the parent's responsibility to see that their child(ren)'s meals are paid for and parents can fulfill this responsibility by paying for the meals themselves, by sending the meal money to the school with their child(ren), or by making payments online. Any student without sufficient funds in his or her account will be offered a sandwich, fruit/vegetables, and milk. LSSC will provide this meal for two consecutive days. If sufficient funds have yet to be deposited into the student's meal fund, the building principal and counselor will be notified so the next course of action can be determined. Please work with us to ensure that this never happens. It is not the school corporation's intent to embarrass any person in any way.

If food services staff suspects that a student may be abusing this policy, written notice will be provided to the parent/guardian that if he/she continues to abuse this policy, the privilege of charging meals will be refused.

The automated call system will notify the parent/guardian every evening when the student's lunch account balance is \$5.00 or less.

Students who graduate or withdraw from the corporation and have a balance of \$4.00 or more left in their lunch account will be notified by the food service director and given the option to transfer the fund to another student or to receive a refund. If no response is received within 7 days, the student's lunch account will close and the funds will no longer be available. Unclaimed remaining balances will be transferred to a specials needs fund.

The State of Indiana provides free/reduced application forms that are available in all school offices from the building secretaries, food service director, and kitchen managers.

Applications MUST be filled out completely BEFORE being processed. If a household receives food stamps or state aid, please include the case number on the application. All of this information must be provided before the application can be processed. Please take advantage of this benefit if you think your family may qualify for free or reduced breakfast/lunch.

This policy applies to the Linton Stockton Elementary School, Middle School, and High School.

## LINTON STOCKTON SCHOOL CORPORATION

Linton Stockton School Board of Trustees Linton Stockton Superintendent Recommended by Linton Stockton School Food Service Director

Revised September 17, 2018

This institution is an equal opportunity provider.