

Linton-Stockton School Corporation

Request for Quotes Chromebooks – Lease or Purchase

The purpose of this document is to provide the vendor with enough information to quote fixed prices for equipment and delivery. **Delivery of the chromebooks must be guaranteed by July 11, 2019.**

A total of 575 Chromebooks is requested. All prices will **include delivery** to Linton-Stockton School Corporation, 801 1st Street NE, Linton, IN 47441.

Quotes will be received by the Treasurer at 801 1st Street NE, Linton, IN 47441 **on or before 12:00 p.m. local time on June 13, 2019.**

All quotes must be addressed to:
Carla Gambill, Treasurer
Linton-Stockton School Corporation
801 1st Street NE
Linton, IN 47441

All quotes can be submitted by sealed envelopes, which shall clearly be marked "Quotes – Google Chromebooks" or by email to cgambill@lssc.k12.in.us

Quotes received after this date and time will not be considered.

Faxed quotes will not be accepted.

If the quotes are mailed, the carrier the vendor selects becomes the agent of the vendor and not that of the Linton-Stockton School Corporation.

Vendor to quote only brand new Chromebooks.

Be certain to quote on the exact quantity, services, and other items specified. NO SUBSTITUTIONS WILL BE ACCEPTED.

Pricing options will be requested for leasing plans with a 3 year lease option and an outright purchase of the equipment.

The school corporation is tax exempt and as such will not pay any sales use or property tax. Tax exemption certificate available upon request.

For the purpose of assuring the Linton-Stockton School Corporation of the quality of workmanship, materials, equipment and service, the school corporation will retain the right to qualify or disqualify vendors on the basis of available information covering their service and the suitability of their quotes for the project.

Each quote must include the following information:

- description of the company location and the number of years in business.
- description of experience for similar projects.
- a list of not less than three (3) references for similar projects performed.

All equipment and service as specified herein will be made by a reputable experienced company and shall conform to the specifications.

The school corporation reserves the right to accept or reject any quotes, or part thereof, and to award the contract to other than the low quotes.

It is requested that all proposals shall remain firm for a period of ninety (90) days from the bid opening date of June 13, 2019 to September 11, 2019.

The vendor shall include warranty information for all equipment offered with bid.

The quotes will be considered and awarded not solely on price, but also in conjunction with specifications and evaluation of references. All vendors will be advised on the decision as soon as the quotes have been awarded by the school corporation.

Vendors shall furnish school corporation with brochures, documentation and specification sheets, if requested.

Delivery charges must be included.

Award will be made to one or more vendors whose proposal is determined in writing to be the most advantageous to the school corporation, taking into consideration price and other evaluation factors set forth in the specifications, lowest responsible and responsive vendor.

The school corporation reserves the right to reject any or all quotes and/or at its discretion allow for the correction or withdrawal of inadvertently erroneous quotes before or after a bid award.

The contract shall be deemed to have been awarded when a purchase order for designated services has been issued by the school corporation official who is authorized to issue orders.

Any quote may be rejected if it contains any alterations or erasures without being properly initialed by the person submitting the bid.

The vendor shall file an invoice upon acceptance of services, payment will be made within forty five (45) days.

Questions regarding specifications should be directed to Carla Gambill via email cgambill@lssc.k12.in.us with subject line of Google Chromebook Quote.

Instructions to All Vendors

Read all the general conditions carefully before submitting your quote to be certain that you completely understand all requirements.

Unit cost and extensions should be verified and thoroughly checked before submitting your quote. If an error is made on the unit pricing, the school corporation cannot accept any responsibility. It is assumed that the pricing submitted is the price you will be honor. Therefore you will be legally held to this price.

The Quote Proposal Forms must be completed, properly signed and returned with your quote.

All packing slips and invoices must reference the purchase order number assigned to any items awarded to your company. Also, any back orders must be noted on invoices

The school corporation will not be responsible for any deliveries that are not signed for by an authorized employee.

The school corporation reserves the right to reject any or all quotes and to make an award deemed to be in its best interests.

Required Quote - Qty 575

Option #1:

Dell 11 Chromebook 3189, **Touch Screen**
Intel N3060 Processor, 4GB RAM, 16GB SSD
1 year warranty

Option #2:

Dell 5190 2-in-1 For Education Chromebook, **Touch Screen**
Intel® Celeron™ N3350 Processor (Dual Core, up to 2.4GHz, 2M Cache, 6W)
4GB 2400MHz LPDDR4 Non-ECC, 16GB eMMC Hard Drive
1 year warranty

Option #3:

Lenovo 11.6" 300e Chromebook(2nd Gen), **Touch Screen**
MediaTek 8173C Quad-core 2.10GHz 4GB LPDDR3 32GB Flash Memory Chrome OS Model 81QC0006US
1 year warranty

****Please bid all three options, or a combination of options or a single option****

Required Quote - Qty 575

3 year unlimited accidental breakage warranty with a case. Repairs should include, lifetime warranty on repairs including parts, \$0 deductible, complimentary pick up and drop off (if applicable) to warranty depot.

Optional Quote - Qty 575

The vendor is encouraged to provide an optional quote to include "white glove" service that covers unpacking to green packaging, inspection of devices and enrollment of all devices into the LSSC domain. Asset tagging and labeling will be completed by LSSC upon device distribution to students.

All quotes should include detailed line items and subtotals along with the total purchase price as well as a 3 year leasing option if available.

Linton–Stockton School Corporation
Chromebooks – Lease or Purchase – Quote Options
To Be Returned with Quote Sheets

Quote Option #1 | Lease Plan (Dell 11 Chromebook 3189, Touch Screen)

	Annual Payment		Total School Payment (3 Years)
3 Year Lease		x3 =	

Quote Option #1 | Outright Purchase (Dell 11 Chromebook 3189, Touch Screen)

Outright Purchase

Quote Option #2 | Lease Plan (Dell 5190 2-in-1 For Education Chromebook, Touch Screen)

	Annual Payment		Total School Payment (3 Years)
3 Year Lease		x3 =	

Quote Option #2 | Outright Purchase (Dell 5190 2-in-1 For Education Chromebook, Touch Screen)

Outright Purchase

Quote Option #3 | Lease Plan (Lenovo 11.6" 300e Chromebook, Touch Screen)

	Annual Payment		Total School Payment (3 Years)
3 Year Lease		x3 =	

Quote Option #3 | Outright Purchase (Lenovo 11.6" 300e Chromebook, Touch Screen)

Outright Purchase

Company Name

Authorized Signature

Printed Name

Title

Expected Date of Delivery

If the school submits a PO by June 17, 2019, what would be a reasonable time frame to expect delivery of devices?

Length of Proposal

If issues arise in which the school can not issue a PO by June 17, 2019, will this proposal remain firm for a period of ninety (90) days from the bid opening date of June 13, 2019 to September 11, 2019? YES or NO

If no, how long will this proposal remain firm?

Linton-Stockton School Corporation

Chromebooks - Lease or Purchase - Proposal Form
To Be Returned with Quote Sheets

We, the undersigned, have reviewed the specifications herein for the supply of the above listed items(s). We propose to furnish and deliver all materials and accessories to complete the project, in accordance with the attached quote Specifications and general conditions. We understand that the Linton-Stockton School Corporation reserves the right to reject any and all quotes and to make awards on the basis of quality as well as price.

Company Name

Address

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Authorized Signature

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Printed Name

Title

Telephone Number

Email Address

Date
