

**APPLICATION FOR SUPERINTENDENT  
LINTON-STOCKTON SCHOOL CORPORATION**  
Application available on website: [www.lssc.k12.in.us](http://www.lssc.k12.in.us)

The Linton-Stockton School Corporation does not discriminate in hiring or employment on the basis of race, color, sex, age, handicap, religion, or national origin. No questions on this form are intended to secure information to be used for such discrimination. This application will be given every consideration, but its receipt does not imply the applicant will be employed.

**BACKGROUND INFORMATION**

Name:

\_\_\_\_\_ (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (MI)

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Phone # (home) \_\_\_\_\_ E-Mail (home) \_\_\_\_\_

Present Position: \_\_\_\_\_

Business Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Business Phone # \_\_\_\_\_ Business E-Mail \_\_\_\_\_

Student Enrollment \_\_\_\_\_ Total Employees in System \_\_\_\_\_

Present Salary \_\_\_\_\_

Expected Salary \_\_\_\_\_ Your Annual School Budget \_\_\_\_\_

References: Please list the names of five (5) persons who know your professional background and qualifications. These should include school board members, university professors, and members of the community.

\_\_\_\_\_  
Name and Position                      Address                                      Office Phone                      Home Phone

\_\_\_\_\_  
Name and Position                      Address                                      Office Phone                      Home Phone

\_\_\_\_\_  
Name and Position                      Address                                      Office Phone                      Home Phone

\_\_\_\_\_  
Name and Position                      Address                                      Office Phone                      Home Phone

\_\_\_\_\_  
Name and Position                      Address                                      Office Phone                      Home Phone

**PROFESSIONAL EXPERIENCE**  
(Attach additional sheets)

Undergraduate/Graduate:

Institution	Date Attended	Major/Minor	Degree & Date

Additional Educational Preparation (Including specialized seminars, workshops, etc.):

Institution	Date Attended	Specialization

Professional Experience and/or Employment Record (Please list most recent first):


**HONORS AND DISTINCTIONS**

Date	Honor	Degree, Etc. (Include source, institution, etc. Comment if desired.)

**MEMBERSHIPS/AFFILIATIONS/COMMUNITY ACTIVITIES**

Educational and others		
Organization	Leadership Role	Remarks

## REQUEST FOR BACKGROUND INFORMATION

Dear Application:

Jobs with the Linton-Stockton School Corporation ("School District") involve contact with our student population. We ask that you complete the questions below to help us evaluate your suitability to work with these students. All applicants are expected to provide us with this information; you are not being singled out for closer inspection. This insert is part of the application itself and any misrepresentation or omission of fact may be grounds for disqualification from further consideration or for termination from employment (regardless of when the misrepresentation or omission is discovered).

The conviction of a crime or any affirmative answer provided by you on this insert is not an automatic bar to employment. The "School District" will consider the nature of any conviction or alleged conduct underlying the affirmative response, the date of the alleged conduct in question, your intervening conduct, and the relationship between the offense or alleged conduct underlying the affirmative response and the position for which you are applying.

1. If you are now working, is your conduct as an employee or the quality of your work the focus of any investigation by your current employer? YES \_\_\_ NO \_\_\_. If yes, explain the circumstances on a separate sheet and attach it to this application.
2. Have you ever resigned from a job after being disciplined by your employer or after being offered the opportunity to resign rather than be terminated? YES \_\_\_ NO \_\_\_. If yes, explain the circumstances on a separate sheet and attach it to this application.
3. Have you ever been investigated for, charged with, or plead guilty or "no contest" to any crime involving the sexual abuse of any person or indecency with a minor? YES \_\_\_ NO \_\_\_. If yes, explain the circumstances on a separate sheet and attach it to this application.
4. Have you ever been charged with a crime, other than a minor traffic offense, where the court has deferred further proceedings without entering a finding of guilt and placed you on probation or in a public service or education program? YES \_\_\_ NO \_\_\_. If yes, explain the circumstances on a separate sheet and attach it to this application.

## **AUTHORIZATION AND RELEASE**

I authorize the administration of Linton-Stockton School Corporation to check my employment history, including, without limitation, reference checks, and to seek the release of investigatory information, including an "expanded criminal history" possessed by any private or public employer or any local, state or federal agency. I authorize these private or public employees or local, state or federal agencies to provide the school system any information they may release concerning the matters described herein, and I will cooperate to the extent necessary to obtain the release of this information.

**I EXPRESSLY WAIVE IN CONNECTION WITH ANY REQUEST FOR, OR PROVISION OF SUCH INFORMATION, ANY CLAIMS, CAUSES OR ACTIONS, INCLUDING WITHOUT LIMITATION, DEFAMATION, INFLICTION OF EMOTIONAL DISTRESS, INVASION OF PRIVACY, OR INTERFERENCE WITH CONTRACTUAL RELATIONS THAT I MIGHT OTHERWISE HAVE AGAINST THE SCHOOL CORPORATION, ITS OFFICIALS, EMPLOYEES, TRUSTEES OR AGENTS, OR AGAINST ANY PROVIDER OF SUCH INFORMATION.**

**I HAVE READ THIS AUTHORIZATION AND RELEASE OF ALL CLAIMS, AND I EXPRESSLY AGREE TO THE TERMS SET OUT HEREIN.**

PRINTED NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

## **Application Questions**

(Please limit answers to a maximum of 1 page per question)

1. List in priority of importance the talents and skills you possess that will enable you to be a successful superintendent.
2. What are your sources for educational practice, change, and innovation?
3. What is your perception of the role of the School Board and the role of the Superintendent in the management of the school corporation?
4. Describe your educational, management and communication philosophies.
5. List any unique qualifications you have which may distinguish you from other candidates for the superintendent position.
6. How would you describe your fiscal management style, ensuring the school has adequate revenue and properly prepared budgets.

Should this application be treated as confidential with regard to your present employer? \_\_\_ yes \_\_\_ no

### **COMPLETED APPLICATION SHOULD BE SUBMITTED TO:**

**Mrs. Lisa Andis, Administration Secretary  
801 1<sup>st</sup> Street NE  
Linton, IN 47441**

**The following items should be submitted in addition to this completed "Application":**

- \* **Letter of intent**
- \* **Resume and support materials**
- \* **Copy of a valid Indiana Superintendent's license/other licenses/certificates**
- \* **College or university transcript**